



# SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

COUNCIL MEETING  
THURSDAY, 23 JUNE 2005

REPORTS AND MINUTES

South Cambridgeshire Hall  
Cambourne Business Park  
Cambourne, Cambridge  
CB3 6ES

If the press and public are likely to be excluded from the meeting during consideration of the following item on the grounds that exempt information is to be considered, it will be necessary to pass the following resolution: "That under Section 100(A) (4) of the Local Government Act 1972, the public be excluded from the meeting for the following item on the grounds that it involves the likely disclosure of exempt information as defined in paragraph (quoting relevant paragraph) of Part 1 of Schedule 12A of the Act."

**SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL**

TO: The Chairman and Members of the  
South Cambridgeshire District Council

**NOTICE IS HEREBY GIVEN** that the next meeting of the **COUNCIL** will be held in the **COUNCIL CHAMBER** at **2.00 P.M.** on

**THURSDAY, 23 JUNE 2005**

and I am, therefore to summon you to attend accordingly for the transaction of the business specified below.

**DATED** this 15 June 2005 date

**GJ HARLOCK**  
Finance and Resources Director

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**AGENDA**

1. **MINUTES**  
To authorise the Chairman to sign the Minutes of the meeting held on 26 May 2005 as a correct record.  

**(Pages 1 - 10)**
2. **DECLARATIONS OF INTEREST**  
To receive any declarations of interest from Members on matters arising in this agenda.
3. **Chairman's Announcements**
4. **PUBLIC QUESTIONS**  
None received to date.
5. **PETITIONS**  
To note all petitions received since the last Council meeting. None received to date.
6. **TO CONSIDER THE FOLLOWING RECOMMENDATIONS:**  
**Cabinet 9 June 2005**  
The Plans recommended to Council for approval are available on the Intranet/Web Site attached to this agenda: [www.scambs.gov.uk](http://www.scambs.gov.uk).....  
Would any Member requiring a paper copy please contact Democratic Services by 21 June.
- 6 (a) **Workforce Plan 2005/6 to 2008/9**  
Cabinet **RECOMMEND TO COUNCIL** that the Workforce Plan (including the Action Plan) be approved as submitted to Cabinet.

**6 (b) Food Safety Service Plan 2005/06**  
Cabinet **RECOMMEND TO COUNCIL** that the Food Service Plan 2005/06 be approved as submitted to Cabinet.

**6 (c) Health and Safety Service Plan 2005-2006**  
Cabinet **RECOMMEND TO COUNCIL** that the Health and Safety Service Plan 2005-2006 be approved as submitted to Cabinet.

**7. PERFORMANCE PLAN 2005**

To consider the draft Performance Plan for 2005, copies of which are circulated separately with this agenda for Members only. The draft is being made available on the Council's web site, as will the final version.

The Performance Plan is a statutory document which must be published annually by 30<sup>th</sup> June. The plan must include information showing the Council's objectives; how it has performed against those objectives; and what its plans are for improving services in relation to its objectives in the next year (2005/06) and beyond.

The draft plan is based on a number of decisions which have already been made by the Council. In particular, it reflects:-

- a) The three priorities adopted by the Council (Improving Customer Service, Northstowe and Affordable Housing)
- b) The CPA Improvement Plan approved by the Council in January.
- c) The Medium Term Financial Strategy and budget for 2005/06.
- d) The performance indicator targets set in service plans and approved by portfolio holders.
- e) The aims and actions agreed in the Community Strategy.
- f) Other plans and policies such as the IEG statement, the timetable for the LDF, the results of the Affordable Housing Best Value review, plans for developing risk management and the workforce plan.

The plan has been prepared on the basis of current budgets for 2005/06. **If the Council is required to make substantial budget cuts in response to capping, many of the improvement plans in the document will need to be revised.**

Members are requested to approve the plan, with any amendments they feel appropriate, but also to give delegated approval to finalise the plan prior to publication to take account of any detailed corrections and drafting changes that are required.

The Council is **RECOMMENDED**

1. To approve the draft plan as circulated.
2. To give authority to the Chief Executive and the Leader of the Council to approve the final draft of the plan for publication by 30<sup>th</sup> June 2005.

**8. A14 IMPROVEMENTS - RESPONSE TO CONSULTATIONS**

To consider the Council's response to the Highways Agency's public consultation on the proposed improvement scheme for the A14 from Ellington to Fen Ditton.

The report of the Development Services Director is attached.

**(Pages 11 - 24)**

**9. INDEPENDENT MEMBERS' REMUNERATION PANEL**

Further to suggestions made on 27 January, when Members' Allowances for 2005-2006 were considered, that the membership of the Independent Panel might require review, it is now **RECOMMENDED** that the Panel be appointed on a rolling three year basis starting with the current year.

The Panel currently has three members, so one would retire each year.

The Panel itself has suggested a term of three years, although with an option for a further term, and is supportive of a rolling programme of retirement.

Council is also invited to indicate areas which should be represented on the Panel: the present members have suggested:

- The business sector
- The public sector
- A former district councillor
- A former parish councillor

**FOR DECISION**

**10. APPOINTMENTS TO OUTSIDE BODIES**

Representatives are required for the following bodies:

**Cambridgeshire Association of Local Councils (CALC), South Cambs District**  
Former councillor Saberton has continued as this Council's representative, but the Association feels that, in order to maintain good links between the two bodies, a serving member would be preferable.

**Circle 33 Housing Association**

Councillor Kindersley wishes to step down

**Cottenham Village College Sports Centre Management Group**

No volunteer was forthcoming at the last Council meeting

**11. TO RECEIVE THE REPORTS OF THE FOLLOWING MEETINGS**

(\* indicates that the Minutes have already been confirmed as a correct record)

**11 (a) Cabinet 26 May 2005\***

**(Pages 25 - 26)**

**11 (b) Cabinet 9 June 2005**

**(Pages 27 - 38)**

**11 (c) Development and Conservation Control Committee 13 May 2005**

**(Pages 39 - 46)**

**11 (d) Licensing Committee 26 May 2005**

**(Pages 47 - 50)**

11 (e) **Scrutiny and Overview Committee 19 May 2005**

(Pages 51 - 58)

12. **TRAVELLERS ISSUES : URGENT ITEM**

This urgent item seeks to broaden the scope of the planning enforcement activities relating to travellers funded by the current budget provision.

Report attached

(Pages 59 - 62)

13. **TO RECEIVE QUESTIONS ON JOINT MEETINGS**

None held since the last Council meeting.

14. **Updates from Members Appointed to Outside Bodies**

15. **NOTICES OF MOTION**

To consider the following Notice of Motion standing in the name of Councillor NJ Scarr:

*"That South Cambridgeshire District Council is aware of the need to conduct as much as possible of its business in public, and to be seen to do.*

*Council therefore resolves that when agendas and reports are prepared for meetings, confidential material will be gathered into an appendix or separate section, so that as much as possible of the agenda, item or report can be debated in public.*

*Council believes that this commitment is essential to re-assure the public that only legally exempt material is being withheld, and to maintain public confidence in the decision-making processes.*

To consider the following Notice of Motion standing in the name of Councillor JA Hockney, seconded by Councillor NIC Wright:

*"This Council agrees that for future leadership elections candidates should each have an appointed observer during the count. The final result should then be confirmed with the candidates and Chief Executive before it is announced".*

together with the following amendment standing in the name of Councillor A Riley, seconded by Councillor Dr DR Bard:

*"This Council agrees that for future elections for Leader, **Chairman and Vice-Chairman**, candidates should each appoint an observer of the count. The final result should then be confirmed with the candidates and Chief Executive before it is announced. **In the event of a tie the election is decided on the toss of a coin.**"*

16. **CHAIRMAN'S ENGAGEMENTS**

To note the Chairman's engagements since the last Council meeting:

<b>Date</b>	<b>Venue/Event</b>
30 May 05	Madingley American Cemetery: Memorial Day

9 June 05 Official opening of South Cambridgeshire Hall by the Duke of Edinburgh

9 June 05 Horningsea: Sounds of Summer

10 June 05 Naming of Lake Lambert, Cambourne

10 June 05 Elsworth: Sounds of Summer

11 June 05 Ely Cathedral: launch of the Music Appeal

12 June 05 St Ives: Annual Civic Service

12 June 05 Peterborough Cathedral: Installation of Mayor

14 June 05 Waterbeach: visit to Environment Operations Department

17 June 05 Girton College: Romany Theatre Company production of "Our Big Land"

18 June 05 Ely Cathedral Trust: annual gathering

20 June 05 Homerton College: Evening News Awards

22 June 05 Peterborough Town Hall: open day

22 June 05 Proclamation of Midsummer Fair by Mayor of Cambridge